Dear Teacher,   
  
Earth Day is April 22, and the cafeteria will be holding a recycling drive during the month of April by collecting milk containers in special bins in the cafeteria trash disposal area. If we reach our recycling goal, the school will receive a (insert name of prize). In addition to milk containers, also consider having supplemental bins to recycle glass, aluminum cans, office paper and newspaper.   
  
The School Nutrition Department is excited about starting this recycling initiative for milk containers. It is important that our school do the environmentally responsible thing by recycling these containers.  
  
There are many benefits to recycling:

**Recycling Drive:  
Drink Milk, Recycle and Be Active!**

* Reduces waste management costs
* Teaches our students social responsibility and respect for the environment
* Helps the environment by reducing landfill space and greenhouse gas emissions
* Fulfills the demand for recycled plastics, which is much greater than the supply
* Plastic can be manufactured into a myriad of products, from decks to fleece sweaters to basketball backboards

Recycling is as simple as setting up a bin and creating awareness. It’s just as easy to throw away beverage containers in designated bins as in other garbage bins. The recycling bins are located in the cafeteria and in other selected areas of the school. Student awareness is being created through colorful posters, PA announcements and menu messages. The drive begins (day, date).   
  
Please take a moment to talk to your students about the importance of recycling and encourage them to recycle all of their bottles and cans.   
  
For more information on school recycling visit:

<http://www.epa.gov/students>  
<http://www.kidsrecycle.org>

<http://recycle-bowl.org>

Remember…Drink Milk, Recycle and Be Active!

(Signature)

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