Dear Teacher,

**Soup or Salad Bowl**

January and the New Year are quickly approaching. Not only is it time to start thinking about your New Year’s resolution, but also the end of the football season. The [Name of Town] Child Nutrition Program will be celebrating in a big way. On [Date] we will be hosting a *Soup or Salad Bowl Party*. Our kitchens will be cooking up some special homemade soups and creative salads for the occasion. Everyone is invited to wear their favorite football team gear for a chance to win a prize in the cafeteria.

We will also be holding a *What Makes Me Super* Contest. The contest is open to all students grades K – 12 in the [Name of Town] School System. Students in grades 4 – 12 should submit an essay of 250 words or less describing what makes them super. Students in grades K – 3 should submit a poster and/or collage that represents what makes them super. Submissions should be written on or attached to the official contest application. All students submitting an essay/poster will receive a small incentive prize. The winning essay/poster from each school will win a grand prize. All *What Makes Me Super* Contest applications and accompanying essays/posters should be submitted to the school main office and are due by Day, Month, Date, and Year at Time.

**Please make copies of the contest application and distribute them to your students.**

If you have any questions or would like more information about our *What Makes Me Super* Contest event, please contact me in the [Name of Town] Child Nutrition Office.

Sincerely,

[Name]

[Title]

[Phone Number]